



ANNUAL REPORT

2020-21

Annual General Meeting

10 August 2021

AGENDA

1. Welcome and Opening Prayer
2. Apologies
3. Minutes of previous AGM
 - i. Business Arising
4. President's Report
5. Secretary's Report
6. Referee Coordinator's Report
7. Financial Reports
8. Auditor's Report
9. Election of Management Committee
10. Appointment of Competition Director
11. Appointment of Auditor
12. General Business
 - i. Consultant's report
 - ii. Committee structure
 - iii. Forest Lake and Tennyson venues
 - iv. Winter and summer comps
 - v. Surplus funds investment options
 - vi. Honorariums
 - vii. Audit reports
 - viii. Other Business
13. Closing Prayer

MINUTES

of the Annual General Meeting of the BRISBANE CHURCHES TOUCH ASSOCIATION Inc.

***Held via ZOOM Video Conference
From 1:00 pm on Saturday, 18th April 2020***

1.0 Welcome and Opening Prayer

Present: Chris Kelly, Colin Roome, Ashley Price, Jo and Scott Carpenter, Geoff Eggins, Selywn Dickfos, Wendy Blakeney, Matt and Mel Carey

Proxies: Catherine Carpenter, Ian Smith, Geri Philp- Smith, Lauren Harris, Matt Harris, Thomas Smith, Jacqui Batrachenko, Lauren McHutchison, Madeline Crawley, Taniela Qalivutu

Chaplin Geoff Eggins opened in prayer.

2.0 Apologies:

3.0 Minutes of the Previous AGM

Members noted that:

- Latest version 8th Edition Touch Rules have been adopted and are working well.
- Child Welfare policy created.
- Head injury policy created and issued.

It was resolved that the Minutes of the 2019 AGM be adopted.

4.0 President's Report

It was resolved that the President's Report be adopted.

5.0 Secretary's Report

It was resolved that the Secretary's Report be adopted.

6.0 Referee Coordinator's Report

It was resolved that the Referee Coordinator's Report be adopted

7.0 Financial Reports

It was resolved that the Financial Reports be adopted.

- Current financial status shows we are in a healthy position.
- Had a deficit of \$2,903 for the year, mainly due to covid impacts.
- Resolved to remove Runners-up trophies which will save c. \$1,000 p.a.
- Junior clinic investment increased, they are proving popular and a pathway to the adult competition.

8.0 Auditor's Report

It was resolved that Ian Krarup (Aspire Taxation & Accounting) be appointed as auditor of the Association for the current year.

Acceptance of Auditor Report moved by CK, Accepted by committee.

9.0 Election of Management Committee

As per the Association Rules, all Management Committee positions were declared vacant.

9.1 President: Being the only person nominated for the position, Chris Kelly was duly re-elected as President.

9.2 Secretary: Being the only person nominated for the position, Col Roome was duly re-elected as Secretary.

9.3 Treasurer: Being the only person nominated for the position, Scott Carpenter was duly re-elected as Treasurer.

9.4 Referees' Co-ordinator: Being the only person nominated for the position, Ashley Price were duly re-elected as Referee's Co-ordinator.

9.5 Chaplin: Being the only person nominated for the position, Geoff Eggins was duly re-elected as Chaplin.

9.6 Patron : Selwyn Dickfos was nominated and duly elected.

9.7 Committee Members: The following persons were re-elected as general members of the Management Committee:

- Matt Carey
- Wendy Blakeney

10.0 General Business

10.1 Grand Final Night

10.2 Covid 19

Winter season and New Forest Lake competition on hold till all clear given to play again. Winter season may be a total write-off. Will look at playing a short 8-week competition if possible.

10.3 Forest Lake venue

- Opportunity to expand the competition is recognized with ability to start new competition at Forest Lake. Can look at running 3 x 12-week competitions per year. This would be on Wednesday night and will not interfere with the existing competition.
- Current lease is up and can be split between us and the Wasps junior rugby club. Split to be 50:50.
- Lease is \$10,000 p.a., with running costs also about \$10,000.
- Presently no touch competitions between Mt Gravatt and Springfield.
- The proposal looks financially sound with at minimum break even, or profit.

- Two x rugby fields available, one floodlit
- Venue is well set for carnivals and has its own clubhouse.
- Locker can be hired to accommodate equipment.
- Proposed that referees rotate venues to assist with consistency within BCTA.
- Plan would be to use some existing teams to maintain culture.
- Already interest from teams especially teams that came from Richlands comp.
- Propose to accept agreement for year as Joint Tenant.

All accepted proposal.

10.5 Payment Schedule

Proposed payment schedule discussed. Details in "Agenda" 18-04-2020

It was agreed by all that as the competition is now expanding and requiring more Involvement/ commitment the following payment schedule be adopted from start next season.

- Competition Director \$150.00 per week first venue, \$50.00 per week subsequent venues.
- Referee's Coordinator \$30.00 per week per venue
- Treasurer Annual \$200.00
- Secretary Annual \$100.00

10.6 Referees Payment

City and Premier pay by level 1 starting at \$14.00 increasing to level 5

TFA similar with 6 levels.

Discussion held on affordability and other comps. White Hill charge \$1300.00 per team

Other comps more expensive. We will maintain \$990.00

With new comp at Forest Lake 8 – 12 teams will cover costs.

Committee agreed to Proposed Payment Schedule in "Agenda" 18-04-2020

- Single \$27.00
- Double \$20.00
- Triple \$16.00

10.8 General

- Trophies: Consider alternative trophy styles once current stock runs out.
- Finals: Consider 2-week finals format. Team captains to be surveyed.
- Best and Fairest: Display on Facebook as season progressing.
- New Competition: Display on Facebook
- Noise Cut off: Current venue 9.30 pm. Need to check at Forest Lake venue.
- Investigate sponsorship at Forest Lake. Signage with possibility to display at clubhouse.
- Jerseys: Need a strategy for new teams. Current teams are properly outfitted, and competition displays professionalism. Lead time with supplier 6 weeks.

11.0 Closing Prayer Geoff Eggins closed the meeting in prayer at 2.20 pm

The Year in Numbers

	2020-21	2019-20
Teams	55	47
Registered Players	671	640
Games Played	221	349
Send-offs	0	0
Forfeits	0	2
Games with >1 Referee	92.3%	84.0%
Fair Play Rating	99.6%	99.6%
Web Visitors	13,207	19,882
Turnover	\$41,203	\$51,417

President's Report

Covid

The story of 2020 was the Covid-19 pandemic. It caused the curtailment of our 2019-20 summer season in March 2020 and has had ongoing effects for well over a year, with no immediate end in sight. It is a testimony to the Association's strength, and financial reserves, that we have been able to continue, albeit with many minor disruptions, throughout this period.

We did set one new (though unwanted) Association record in March 2021, when four consecutive Tuesdays were missed, three due to rain and one due to a covid outbreak and lockdown. Flood, flood, plague, flood!

Forest Lake venue

By far the best news of the past year has been the establishment of a new competition venue at Forest Lake. It is providing a temporary home to our Tuesday evening competition which will return to Tennyson at some point, hopefully in early 2022, while our Sunday afternoon competition is coming along.

Schools Carnivals

Our tenth running of the Christian Schools Association of Queensland on 6th and 13th March 2020 saw a record 52 teams participating.

Juniors

The free junior clinics continued at our Forest Lake venue, and we have started paid sessions during the school holidays. Thanks to our new junior coordinator Courtney Smith for her involvement.

God Bless

Chris Kelly

Secretary's Report

The 2020 - 21 season has been disrupted heavily due to COVID. As we write this report we have just come out lockdown and have just been notified that community sport cannot happen for another two weeks.

With this happening our home fields at Tennyson are not allowed to be used, so we have been running a reduced Tuesday night competition and a Sunday afternoon comp. It was very prudent last year that we investigated expanding the competition and engaged use of the Forrest Lake. For the year we have been able have 255 games played. Well done to all involved.

The school's carnival was run by the BCTA again and was a resounding success. Thanks to Chris and all those who helped out.

Last year the association engaged an external consultant to assist us with our business plan. From this we have a documented strategy of where we want to be as an association. With this planning document we have been able to recognise key focus areas that we need to work on to continue and grow the association. This document helped define our Objectives which are on the website.

Thanks must go to the other committee members, and all the referees that have assisted this year. Must say I have enjoyed not being required to referee on Tuesdays night, especially in Winter.

To all the other committee members well done. Together we all contribute to have a very successful competition. The key to this success is that everyone is willing to chip in utilising our various talents. The association only exists to further the aims of its members, so your feedback is needed, participation welcome. If you have any concerns or comments please do not hesitate to talk with one of us.

God Bless

Colin Roome

Referee Coordinator's Report

There is an old Chinese curse – may you live in interesting times. This has definitely been interesting times! In trying to setup another competition at Forest Lake, we have been blessed to be able to use these grounds while waiting for Tennyson to become available. We have seen a decline in teams & standard of competition while at Forest Lake. This has a flow on effect with referees whereby the large pool we had has diminished somewhat. We now have a core group of dedicated referees who turn up every week without fail. I would like to congratulate & thank these guys because without them we would be in struggle street.

A positive has been the addition of a couple of youngsters who have joined the referee ranks. They have been a breath of fresh air. They have reinvigorated some of us veterans & reminded us of the joys of what we do. I have had some inquiries but nothing concrete with regards to more juniors joining. We need to encourage more juniors/new referees so when we go back to Tennyson or a bigger venue we can facilitate more games rather than burning out our dedicated referees.

Another highlight was having a referee trainer/assessor come out for a month before the finals last winter. This definitely helped all with standards/interpretations which are enforced in the TFA. We all got a lift & some pointers plus things to work on. I am in consultation on bringing him out again in the near future. I would like to thank Lawren for coming out & spending some time with all the referees. It was of great benefit across the board.

The Sunday competition has been fun but a challenge as well. As a lot of people aren't available, we mainly have 1 referee per game. We only have 2 timeslots so it's doable but when it becomes more popular will be the next challenge.

As we look to the future, as uncertain as it is, my greatest concern is we have lost the large pool of referees we once had back at Tennyson. The players/referees who could fill in for one or two allowed for rotation & rests when people needed them. When we go back to Tennyson or a larger ground, we will be thin on the ground until we grow that pool again. The catch is we will need quite a bit of new blood as father time catches up with the rest of us.

I would once again like to thank everyone who has refereed either once or every week. Without your effort & commitment, we wouldn't have a competition. I stand & applaud you.

Regards,

Ashley Price

Financial Reports

Brisbane Church Touch Association Inc

Profit & Loss Statement

for the year ending 31 December 2020

Income

Summer Income

Summer Income	\$13,443.13
Summer Season Ref Exp	(\$5,507.00)
Summer Season Field Hire Exp	(\$4,500.00)
Summer Season Other Exp	(\$2,550.00)

Total Summer Income **\$886.13**

Winter Income

Winter Income	\$9,671.95
Winter Season Ref Exp	(\$3,641.00)
Winter Season Field Hire Exp	(\$5,200.15)

Total Winter Income **\$830.80**

Christian School Carnival

Christian School Carnival Inc	\$4,420.00
Christian School Carnival Exp	(\$2,390.00)

Total Christian School Carnival **\$2,030.00**

Carnival Costs

Junior Clinic Expenses	(\$90.00)
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Total Carnival Costs **(\$90.00)**

Other Income Income

Interest Income	\$378.71
Grant Income	\$2,286.00

Total Other Income Income **\$2,664.71**

Total Income **\$6,321.64**

Expenditure

Audit Fees	\$550.00
Advertising	\$135.00
Consultant fees	\$2,198.90
Bank Fees	\$75.00
IT Costs	\$524.06
Insurance	\$11,360.00
Internet	\$360.57
Catering	\$98.40
Gifts	\$42.45
Government Fees	\$56.60
Trophies inc Best & Fairest	\$630.00
Equipment & Ref Uniforms	\$1,024.30
Stationery & Postage	\$275.07
Total Expenditure	\$17,330.35

Current Year Surplus/(Deficit) **(\$11,008.71)**

Brisbane Church Touch Association Inc**Balance Sheet**

as at 31 December 2020

Assets**Current Assets**

ANZ Bank Account \$2,409.72

ANZ Business Online Saver \$495.07

ANZ Term Deposit \$68,405.00

Paypal Account \$857.39

Total Current Assets \$72,167.18**Total Assets \$72,167.18****Liabilities****Current Liabilities**

ANZ Credit Card \$266.20

Total Current Liabilities \$266.20**Total Liabilities \$266.20****Net Assets \$71,900.98****Represented by:-**

Opening Members Funds \$82,909.69

Current Year Surplus/(Deficit) (\$11,008.71)

Closing Members Funds \$71,900.98

Auditor's Report



INDEPENDENT AUDIT REPORT
To the Members
Brisbane Churches Touch Association Inc.

Scope

We have audited the financial report of Brisbane Churches Touch Association Inc. for the year ended 31 December 2020, as set out on pages 1-2. The Management Committee is responsible for the financial report. We have conducted an independent audit of the financial report in order to express an opinion on it to the members of the Association.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Committee of Management's financial reporting requirements under the entity's constitution. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements (including Australian Accounting Interpretations) and statutory requirements so as to present a view which is consistent with our understanding of Brisbane Churches Touch Association Inc. financial position, the results of its operations and its cash flows.

Qualification

As in the case of similar organisations, it was impracticable to extend our examination of income derived from operations beyond that information which is recorded in the books of account. The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report of Brisbane Churches Touch Association Inc. is properly drawn up:

- (a) so as to give a true and fair view of the financial position of Brisbane Churches Touch Association Inc. as at 31 December 2020 and the results of its cash flows for the year then ended;
- (b) in accordance with applicable Accounting Standards and other mandatory professional reporting requirements;
- (c) as at 31 December 2020, there were no mortgages, charges or securities of any description affecting any of the property of the incorporated association.

Yours faithfully,


IAN KRARUP FIPA
27th July 2021

Honour Board 2020-21**Winter 2020 Season**

Mixed Grade	Premiers - Tuesday	Premiers - Sunday
<i>A</i>	Blade	Jiggas
<i>B</i>	ESL United	Wallabies
<i>C</i>	Just Gammin	Spirit
<i>D</i>	Shadows	Wild Cats
<i>E</i>	Greenies	-

Spring 2020 Season

Mixed Grade	Premiers - Tuesday	Premiers - Sunday
<i>A</i>	ESL United	Jiggas
<i>B</i>	Try Babies	Spirit
<i>C</i>	J-Walkers	Wild Cats
<i>D</i>	Greenies	Wallabies
<i>E</i>	Sliders	-

Summer 2021 Season - Tuesdays

Mixed Grade	Premiers
<i>B</i>	Natives
<i>C</i>	Untouchables
<i>D</i>	Try Babies
<i>E</i>	Greenies

Best and Fairest Players

Winter 2020

- Theo Ashton (Straya Post)
- Kai Williams (Wild Cats)
- Christine Smith (GYG Wolfpack)
- Imogene Davidson (Too Old For This)

Spring 2020

- Josh Barrie (Can't Touch This)
- Tate Staines (Wallabies)
- Bree Kent (Bandersnatch)
- CJ Hay (Wild Cats)

Summer 2021

- Ashley Barnwell (J-Walkers)
- Hayley Kopittke (Gliders)

Match Results

Results for all games can be found in our [website](#).